



pt. gearindo prakarsa

CONSTRUCTION, ELECTRICAL, MECHANICAL



TAX OFFICER

Send your application to:
recruitment@gearindoprakarsa.co.id

OPEN RECRUITMENT

We are looking for talented individuals to be assigned to one of our clients, an established oil and gas company with operation area in East Java. This is an exciting opportunity to be part of a dynamic and challenging industry, playing a vital role in the energy sector. If you're ready to take the next step in your career, apply now!

Apply Now!



TAX OFFICER

LOCATION: OFFICE - JAKARTA SELATAN

To perform tax compliance processes, including withholding tax, tax reporting, and tax payments, in accordance with established operating procedures to ensure full compliance with applicable tax regulations.

Key Responsibilities:

1. Prepare documentation for withholding tax (PPh) and PPN Wapu reporting and payment to the Tax Office.
2. Prepare and submit documentation for VAT (PPN) reimbursement to SKK Migas.
3. Prepare documentation for State Revenue Reporting.
4. Prepare and provide required documentation to support tax audit and examination processes.

Job Requirement:

1. Bachelor's degree in Fiscal Administration, Accounting, Tax, or any related discipline.
2. Minimum 2 years of professional experience in similar role.
3. Proven experience in withholding tax (PPh) and VAT Wapu (PPN Wapu) reporting and payment.
4. Experience in VAT (PPN) reimbursement submission.
5. Proficient in written & spoken English.
6. Good teamwork, communication, analytical thinking & interpersonal skills.
7. Preferable with experience in oil & gas industry.